

# application form 2020

Days I'll remember all my life™

## Return this form

or use the online form at [www.vacstuds.com](http://www.vacstuds.com) (click 'Apply Now')

If you POST this form, keep a copy for your reference.

- ✓ if this form has been faxed (to +44 1635 523999) unchanged before posting  
 ✓ if there are changes  ✓ if letter for visa is needed

- 1 The Vacational Studies<sup>SM</sup> (VacStuds<sup>SM</sup>) Course is at The Mary Hare School from 5 July to 1 August 2020. It is subdivided (for sports and competitions only) into 4 'Houses' of about 50 students – Cheam, Hawtreys, Douai-Elstree and Mary Hare. We allocate students to Houses to ensure a good spread of age and ability. Returning students will be placed in the same House as before\*. Students wishing to share a room or who have a special request can state this below:

\* When a House is full, another House will be allocated. Houses have no physical existence.

Vacational  
Studies®

RECENT PHOTOGRAPH HERE

- 2 Student's name:

Forename(s) normally used (= name we should call him/her, or nickname)

Family name

- 3 Date of birth:

  
Day Month Year

- 4 Sex: MALE  FEMALE

- 5 Nationality:

(For 16-18 year-olds only) My child would like to be considered for a House Captain role  (For 17-18 year-olds only) My child would like to be a Prefect

- 6 Name and postal address of Parent or Guardian:

  
(Include postcode)

Phone:

E-Mail:

Fax:

- 7 Address during period of Course, if different from above:

  
(Include postcode)

Phone:

E-Mail:

Fax:

- 8 Name and address of person who may act on my behalf if I cannot be contacted:

(You must answer this question)

  
who is  a relative  a friend (not other parent if parents are together)

Phone:

E-Mail:

Fax:

- 9 Religion:

If Catholic, is he/she obliged to attend Mass in England? YES  NO

- 10 What foreign languages (except English) does he/she understand?

- 11 Assessment of his/her knowledge of English:

GOOD  FAIR  POOR  NONE

- 12 Number of years studying English  (by July 2020)

NEW STUDENTS ONLY (Please attach a letter of recommendation from the school on behaviour and attitude to study. See Note 1 overleaf.)

- 13 Invoice us for  £ <sup>Amount</sup> OR  € <sup>Amount</sup> for personal expenses. (Personal expenses = pocket money + cost of tennis lessons + theatre + certification, if requested). Note: Personal expenses in £ Sterling can be sent bank-to-bank (preferred) or by cheque drawn on a UK bank in advance or be brought by the student. Personal expenses invoiced in € euro can only be sent bank-to-bank. € euro transfers will be converted to £ Sterling before the Course begins.

- 14 Our acceptance is on the understanding that your child is in good physical and mental health and is able to function independently in a multinational community. Please disclose here or separately any past/present health problems, allergies or behavioural factors of which we should be aware before acceptance:

Normal childhood illnesses +

In the case of food allergies, the student must come with a 1ml. Adrenalin (Epinephine) 1:1000 injection pen – an 'EpiPen'. Students from EU and EEA countries should bring a EHIC card (European Health Insurance card) to ensure free NHS medical treatment for all conditions.

- 15 Please list current vaccinations:

Normal vaccination programme +

Student's name: (Complete only if this form is faxed)

16 Brief description of his/her character, if not already known by us.  
(Please continue on separate sheet, if necessary):

17 Favourite activities and sports and/or other information that may help us:

- 18 Can he/she swim? YES  NO
- 19 Previous longest time away from home  days
- 20 Do you permit him/her to smoke at home? YES  (\*see 27) NO

**OPTIONS (if available and only if your child wants to go)**

- 21 **OPTION 1: LONDON THEATRE** Limited availability. Cost (show + travel) = £50-80. Add this to pocket money. Exact cost will be advised later.  
Choice of show will be advised later. YES  NO
- OPTION 2: TRINITY EXAMINATION IN SPOKEN ENGLISH:** £70-90 (depending on level.) Add this to pocket money. Exact cost will be advised later.  
Choice of show will be advised later. YES  NO
- CERTIFICATE (for task-based audio-visual learning scheme) NO CHARGE

Optional excursions will be announced on vacstuds.com.

**Travel**

- 22 He/she will  
USE FREE HEATHROW COLLECTION SERVICE
- USE FREE HEATHROW RETURN SERVICE   
(Our free service applies to flights arriving at all Heathrow Terminals from 12.00-16.00 on 5 July and flights leaving all Heathrow Terminals from 10.00-13.00 on 1 August. UM tickets after 13.00 are excluded. We shall request flight details after we have received Course Fees.)
- BE BROUGHT TO SCHOOL BY PARENT/GUARDIAN
- BE COLLECTED FROM SCHOOL BY PARENT/GUARDIAN
- NEED SPECIAL AIRPORT COLLECTION ARRANGEMENTS \*
- NEED SPECIAL AIRPORT RETURN ARRANGEMENTS \*

\*(For students arriving at or leaving from Heathrow outside our stated dates or times, or flying on a UM ticket after 13.00, or who need to be met at other Heathrow Terminals, or if arrival/departure is at Gatwick. We shall request details later.)

**Payment of course fees**

- 23 If this application is accepted, when I receive your Invoice, I shall  
SEND FULL PAYMENT OF COURSE FEES IN £ STERLING IMMEDIATELY   
SEND 50% OF THE COURSE FEES IN £ STERLING IMMEDIATELY  
AND THE OTHER 50% IN £ STERLING BY 15 MAY 2020   
(Option unavailable after 01.04.20)  
SEND FULL PAYMENT OF COURSE FEES IN € EURO IMMEDIATELY   
(at the £:€ exchange rate on the date the Invoice is sent)  
SEND 50% OF THE COURSE FEES IN € EURO IMMEDIATELY   
(at the £:€ exchange rate on the date the first Invoice is sent)  
AND THE OTHER 50% IN € EURO BY 15 MAY 2020 (at the  
£:€ exchange rate when the second Invoice is sent on 1 May 2020)   
(Option unavailable after 01.04.20)
- 24 T-shirt size XS  S  M  L  XL
- 25 I agree with the rules of the Course as set out in this web site and 'Notes' and accept that any breach of these will constitute a breach of contract.
- 26 I trust Vocational Studies to decide on the level of supervision required on trips and to permit visits and outings (if any) at its discretion.
- 27 I understand that smoking or possessing any smoking material is forbidden and will result in immediate expulsion and removal from the Course by me within 72 hours.
- 28 I understand that if for any reason not covered by our Insurance policy a student is withdrawn from the Course less than fifty days before it begins, or fails to attend the Course, or leaves before it ends, no refund of Fees will be given unless a suitable replacement student accepts the place.
- 29 I understand that if any Fees remain unpaid fifty days after the date of the Invoice (unless otherwise stated on the Invoice), and if any Fees remain unpaid fifty days before a Course begins, acceptance of the student will be withdrawn and the place will be considered to have been cancelled.
- 30 I understand that Insurance is only as described on the Insurance information sheet. I accept the terms and agree to be bound by the conditions of the Insurance cover.  
I declare that my child is in good mental and physical health.
- 31 I agree to my and my child's details being stored on Vocational Studies computer (they will not be passed on to any third-party) and accept that images of my child will appear on vacstuds.com.
- 32 I agree that my details may be disclosed to another parent for coinciding travel. I agree that my child's details may be disclosed to other students for contact purposes. (If you wish to delete either or both sentences, contact us first).
- 33 If neither the undersigned nor the person in section 8 can be reached in an emergency,  
I consent to medical treatment being authorised by Ian G. Mucklejohn of Vocational Studies.
- 34 I agree to return the completed and signed 'Agreement and Travel Details' form by 6 June 2020.
- 35 I understand that English Law applies to all aspect of Vocational Studies.
- 36 I will address any complaint to Vocational Studies in the first place and then to English UK at info@englishuk.com Tel: +44 20 7608 7960

Signed: \_\_\_\_\_  
  
Date: \_\_\_\_\_

PLEASE DO NOT SEND COURSE FEES UNTIL YOU RECEIVE OUR INVOICE

Office address: Vocational Studies, Pepys' Oak, Tydehams, Newbury, Berkshire RG14 6JT, England.

Telephone: (01635) 523333 (International Code +44 1635)

Fax: (01635) 523999 (International Code +44 1635)

E-mail: vacstuds@vacstuds.com

Internet: http://www.vacstuds.com

Bank address: National Westminster Bank, 30 Market Place, Newbury, Berkshire RG14 5AJ, England.

For payment of Course Fees and pocket money please see the Course Fees sheet.

Note 1  
A letter of recommendation may not be required if such a request might conflict with the policy of the school or government. Please state possible conflict.  
Ein Empfehlungsschreiben wird nicht verlangt, falls dieses Probleme mit der Schulleitung oder dem Ministerium. Bitte benennen Sie das Problem.